



PAPER ID : 9915

THM-101

Printed Pages : 7

Paper ID and Roll No. to be filled in your Answer Book

Roll No.

09120102037

**B. Tech.**

(SEM. I) (ODD SEM.) EXAMINATION, 2009-10

**BASIC TECHNICAL COMMUNICATION**

Time : 3 Hours]

[Total Marks : 100

**Note :** *Attempt all questions. Question paper is divided into five sections and marks are indicated against each question.*

**SECTION – A**

1 Answer any two of the following : **7.5×2=15**

- (a) Communication is a two way process. Explain in this context the elements of communication process.
- (b) Explain the flow of communication in an organization. Do you consider grapevine a formal network or informal one, to gather organizational information ?
- (c) What do you understand by technical communication ? Discriminate between technical communication and general communication.

- 2 Answer any **two** of the following :  $2.5 \times 2 = 5$
- (a) Characteristics of language.
  - (b) Feedback in communication.
  - (c) Origin and development of technical written communication.

### SECTION - B

- 1 Discuss briefly the different models of reading :  $5 \times 1 = 5$

**OR**

- 1 Write the meaning of the following pair of homophones and use them to make sentences :

- (a) Beach, Beech
- (b) Canvas, Canvass
- (c) Site, Sight
- (d) Allusion, Elusion
- (e) Fair, Fare.

**OR**

- 1 Suggest the **one** word of the following : 5

- (a) A person who knows many languages.
- (b) One who is unable to pay his debt.
- (c) One who is present everywhere.
- (d) Love for mankind.
- (f) A speech made without preparation.

- 2 Distinguish between inductive and deductive methods as significant tools of good technical composition. How are these methods helpful to a technical writer ?  $7.5 \times 1 = 7.5$

**OR**

- 2 How can coherence and unity be attained in technical writing ?  $7.5 \times 1 = 7.5$

- 3 According to Francis Bacon what are the precautions a student should keep in his mind before discourse ?  $7.5 \times 1 = 7.5$

**OR**

- 3 What does the author mean by Unity of Minds and how unity of minds is helpful in the progress of a country ?  $7.5 \times 1 = 7.5$

### SECTION - C

- 1 Discuss the importance of writing skills. What elements do make this skill more effective ?  $5 \times 1 = 5$

**OR**

- 1 Correct any **five** of the following sentences :  $5 \times 1 = 5$
- (1) One has to bring his textbook in the classroom.
  - (2) His father forbade him not to smoke.
  - (3) There are many a student who are not sincere.
  - (4) He prefers tea than milk.

- (5) His mother told him that she will give him a gift.
- (6) The college was closed since last Monday.
- 2 Discuss the main theme of the story After Twenty Years 7.5×1=7.5
- 3 What are basic requirements of a good paragraph in technical writing ? Read the following paragraph and answer the questions that follow : 2.5

There are several factors that have made computers so popular today. Firstly, computers are able to store a large amount of data due to their storing capacity. A computer has memory to store data and it is the ability of computer to store a large amount of data that has made it popular in offices and universities. Secondly, computers can process data into meaningful information. That means that computers can not only store data, they can process them too. Finally, computers have also the ability to perform fast and accurate calculations. Computers can always function as powerful calculating machines.

**Questions :**

- (i) Write the topic sentence of the paragraph. 1
- (ii) What is the logical order adopted in this paragraph ? 2
- (iii) Has balance been used for emphasis in the paragraph ? 2

## SECTION - D

- 1 Explain the nature and purpose of listening.  $5 \times 1 = 5$   
What is the significance of effective listening ?

OR

- 1 Differentiate between :  $2.5 \times 2 = 5$   
Listening and hearing  
Critical and discriminative listening.

- 2 Briefly state the barriers to active listening  $7.5 \times 1 = 7.5$   
and what is the role of eye contact and  
posture in active listening ?

OR

- 2 What is attentive listening ? Give some  $7.5 \times 1 = 7.5$   
examples and discuss the various steps to  
listening process.

- 3 Make your acquaintance with the character  $7.5 \times 1 = 7.5$   
of Wasserkopt.

OR

- 3 What does the refund signify in the play ?  $7.5 \times 1 = 7.5$   
Prove your answer with the help of  
illustrations.

**SECTION – E**

- 1 Attempt any **two** of the following : **2.5×2=5**
- (a) Acceptable and unacceptable English pronunciation.
  - (b) Weak forms in English speech
  - (c) Phonemes and Allophones.
- 2 Attempt any **two** of the following : **2.5×2=5**
- (a) Role of eye contact in speaking.
  - (b) Oral presentation.
  - (c) Audio visual aids in presentation.
- 3 What is the different between Primary and Secondary accent in pronunciation ? **5×1=5**  
Explain with the help of examples.

**OR**

- 3 What is rhythm ? What is its role in English speech ? Illustrate with the help of appropriate examples ? **5×1=5**

- 4 Mention the various factors that help you to determine the purpose of your speech.  $5 \times 1 = 5$

**OR**

- 4 How do speaker's personality and body language help in increasing his effectiveness ?  $5 \times 1 = 5$
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